

CONFINED SPACES ENTRY PLAN

(PERMIT REQUIRED)

AUTHORITY AND SCOPE

REGULATION: 29 CFR 1910.146

SCOPE: This plan applies to all personnel, including contractors, who enter or work in confined spaces, or supervise such activities.

POLICY STATEMENT

It is the policy of [*Company name*] to establish a uniform procedure for safe entry into confined spaces and ensure that proper protection is taken for all employees, contractors, subcontractors, and employees of contractors working in or near confined spaces. The company will consult with affected employees and their authorized representatives on the development and implementation of all aspects of the permit space program, and provide them with all information required for program development.

PLAN ADMINISTRATION

TABLE [NUMBER 1] provides the roles and contact information for the administration of a confined space entry plan.

[Modify the table and job descriptions as applicable to your organization.]

■ TABLE [NUMBER 1]—PLAN CONTACT INFORMATION

Task	Contact Person	Contact Information
Plan Administrator	[name]	Work: [phone number] Mobile: [phone number]
[other]		Work: Mobile:
		Work: Mobile:

PLAN ADMINISTRATOR. The plan administrator is responsible for implementing this plan and has authority to make decisions to ensure the success of this program. The plan administrator will:

- Evaluate the workplace to determine which spaces, if any, are permit-required confined spaces.
- Develop a written confined space entry plan to protect the safety and health of all affected employees.
- Perform the initial and periodic evaluation of the hazards associated with each confined space.
- Inform employees via signs and other means where the confined spaces are located and the hazards they pose.
- Determine what effective measures will be taken to prevent unauthorized employees from entering permit spaces.
- Authorize entry for non-permit confined spaces and jointly approve entry with the supervisor (or designee) for permit-required confined spaces.
- Determine which employees will enter permit-required confined spaces and authorize their entry.
- Monitor the effectiveness of the plan.
- Provide all testing, data management, and personal protective equipment.
- Provide employee training and technical assistance as needed.
- Maintain copies of all confined space entry work permits for at least 1 year.
- Maintain the inventory of permit-required confined spaces.
- Review confined space programs submitted by subcontractors.

ENTRY SUPERVISOR. The entry supervisor is qualified and authorized to approve permit-required confined spaces. The entry supervisor will be identified on the permit and sign it before any entry begins and is authorized to terminate entry when a prohibited condition arises in the confined space.

RESCUE TEAM MEMBERS. The rescue team members will be trained to respond to rescue calls by any person recognizing a need for rescue from a confined space. Rescue team members that are employees of [Company name] will have current certification in first aid and CPR, have received the same training as authorized space entrants, and have completed training in a simulation of the confined space before the issuance of the confined space permit.

PLAN, REVIEW AND UPDATE

The confined space plan will be reviewed and updated when:

- Changing conditions cause the current plan to lose its maximum protection.
- A review of confined space permits (using cancelled permits retained within 1 year after each entry) indicates revision is necessary.

Copies of the plan are available for review [location].

DEFINITIONS

ATTENDANT—an individual stationed outside one or more permit-required confined spaces who monitors the authorized entrants and who performs all attendant's duties assigned in the employer's permit space program.

AUTHORIZED ENTRANT—an employee who is authorized by the employer to enter a permit-required confined space

CONFINED SPACE—a space that:

- Is large enough and configured so that an employee can bodily enter and perform assigned work
- Has limited or restricted means for entry or exit (For example, tanks, vessels, silos, storage bins, hoppers, vaults, and pits are spaces that may have limited means of entry.)
- Is not designed for continuous employee occupancy
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ENTRY—the action by which a person passes through an opening into a permit-required confined space. Entry includes ensuing work activities in that space and is considered to have occurred as soon as any part of the entrant's body breaks the plane of an opening into the space.

ENTRY PERMIT—the written or printed document that is provided by the employer that allows and controls entry into a permit space and that contains the information specified in paragraph (f) of this section.

ENTRY SUPERVISOR—the person (such as the employer, foreman, or crew chief) responsible for determining if acceptable entry conditions are present at a permit space where entry is planned, for authorizing entry and overseeing entry operations, and for terminating entry as required by this section.

HAZARDOUS ATMOSPHERE—an atmosphere that may expose employees to the risk of death, incapacitation, impairment of ability to self-rescue (that is, escape unaided from a permit space), injury, or acute illness from one or more of the following causes:

- Flammable gas, vapor, or mist in excess of 10 percent of its lower flammable limit (LFL)
- Airborne combustible dust at a concentration that meets or exceeds its LFL

HOT WORK PERMIT—the employer's written authorization to perform operations (for example, riveting, welding, cutting, burning, and heating) capable of providing a source of ignition.

IMMEDIATELY DANGEROUS TO LIFE OR HEALTH (IDLH)—any condition that poses an immediate or delayed threat to life that would cause irreversible adverse health effects, or that would interfere with an individual's ability to escape unaided from a permit space.

NON-PERMIT CONFINED SPACE—a confined space neither contains nor, with respect to atmospheric hazards, has the potential to contain any hazard capable of causing death or serious physical harm.

PERMIT-REQUIRED CONFINED SPACE (PERMIT SPACE)—a confined space that has one or more of the following characteristics: